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## 2023 Land Use Application Calendar

The Planning Division accepts land use applications for proposed development projects, easement vacations, encroachment agreements, and home occupations. Applications must be submitted during the application window each month. Please do not submit your application early or late, however, we recommend calling a few days ahead of submitting to set up an account in our plan review software system. Please consult a separate how-to guide for the application type(s) you are requesting for the complete submittal requirements.

Plans are reviewed by City Staff and comments will be provided to the applicant within 10 days. The applicant will have time to review comments and provide responses or revised plans. Staff will then prepare a staff report for the Planning Commission who meets on the fourth Thursday of every month. The Planning Commission makes a recommendation to the City Council who will generally meet on the second Tuesday of the following month. In most cases, the City Council makes the final determination on approving or denying a proposal.

Application window opens (8:00 am Friday)	Application window closes (10:00 am)	Planning Commission Date (7:00 pm)	City Council Date (7:00 pm)
December 16, 2022	December 19, 2022	January 26, 2023	February 14, 2023
January 13, 2023	January 17, 2023	February 23, 2023	March 14, 2023
February 10, 2023	February 13, 2023	March 23, 2023	April 11, 2023
March 10, 2023	March 13, 2023	April 27, 2023	May 9, 2023
April 14, 2023	April 17, 2023	May 25, 2023	June 13, 2023
May 12, 2023	May 15, 2023	June 22, 2023	July 11, 2023
June 9, 2023	June 12, 2023	July 27, 2023	August 8, 2023*
July 14, 2023	July 17, 2023	August 24, 2023	September 12, 2023
August 11, 2023	August 14, 2023	September 28, 2023*	October 10, 2023
September 15, 2023	September 18, 2023	October 26, 2023	November 14, 2023
October 13, 2023	October 16, 2023	November 30, 2023 (5 <sup>th</sup> Thursday)	December 12, 2023
November 10, 2023	November 13, 2023	December 28, 2023*	January 9, 2024*
December 15, 2023	December 18, 2023	January 25, 2024	February 13, 2024

\* Denotes dates that could change due to holidays or other events. Please verify date with Planning staff.

