

SERVICE OR LICENSE	SPECIAL NOTES	2023 Adopted
Administrative Hearings/Citations/Abatements		
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less
Administrative Citation: Violations of 10 - Animals		25.00
Administrative Citation: Violations of 26 - Rental Property		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 30 - Public Nuisance	1st offense after failure to abate within 14 days	75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 42 - Dump Garbage/Refuse		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 54 - Prohibited Parking		25.00
Administrative Citation: Violations of 54 - Recreational Vehicles		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 54 - Time Zone Parking		25.00
Administrative Citation: Violations of 105 - Construction		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - Exterior Completion		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - No Permit		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - Property Identification		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 113 - Sewage		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 117 - Off Street Parking		25.00
Administrative Citation: Violations of 117 - Signs		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 117 - Landscaping		75.00
	2nd offense w/in 12months	250.00

CITY OF RAMSEY
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	3rd offense w/in 12 months	500.00
Administrative Citation: 1st Violation within 12 Months (Zoning Code Violations)		75.00
Administrative Hearing: Filing Fee		250.00
Alcoholic Beverages		
3.2 beer off-sale		100.00
3.2 beer on Sale		200.00
Change of Name-Liquor Establishment		50.00
Liquor license investigation fee	Corporate	500.00
	Partnership	500.00
	Sole-Proprietor	500.00
Liquor off-sale		380.00
	Tiered Payment System:	
	License Reduced by:	
	\$100-Meet State Statutes Conditions	
	\$100-Purchase/Utility ID Technology	
Liquor on-sale		5,000.00
Liquor on-sale Sunday		200.00
Wine license investigation fee	Corporate	500.00
	Partnership	500.00
	Sole-Proprietor	500.00
Wine on-sale		1,000.00
2 a.m. closing (optional)		300.00
Amusement & Commercial Recreation		
Temporary Amusement Center (Carnivals, Circus)		250.00
Lawful gambling investigation fee - New applicant only	Limit \$100.00	100.00
Lawful gambling investigation fee - Single Events		50.00
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00
Fire Works Sales-Retail Sellers		100.00
Parade Permit		100.00
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee +License Fee to be determined per event by CC + Staff Time @ 2.30*wage/hour
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30/*wage/hr. if needed
Building Construction		
Administrative Fee-Process Returned Bldg. Permits		25.00
Basement Finish	Cover 3 trips	158.00
Building permit		Based on February 2017 ICC building valuation data & 1997 Uniform Building Code Table No 1-A Building Permit Fees (attached at end of schedule)
Electronic Plan Review-Application Fee	Building Permit only	20.00

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Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zoning	25.00
Building plan check - Residential		65% of Bldg. Permit Fee
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	65% of Bldg. Permit Fee
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)
Plan Check Fee for Commercial, Industrial & Apartments		65% of Bldg. Permit Fee
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)
Air Conditioner Replacement		50.00
Air Conditioner & Furnace Replacement (Combination)		50.00
Deck Permit		105.00
Demo Permit		200.00
Driveway Escrow		2,000.00
Water Heater Replacement		50.00
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule
Erosion Control Escrow - Home Improvement	Returned when complete	Min \$100/Max \$1,000
Erosion Control Escrow - New Construction	Returned when complete	1,500.00
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule
Fence Permit	Less than 7 feet in height	25.00
Fireplace Permit	Cover 2 trips	50.00
Furnace Replacement		50.00
Inspections-After Hours/Weekend	1.5 times hourly rate	80.00/hr./minimum 2 hr.
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee
Gas Line (Residential)		50.00
Landscape Escrow		5,000.00
Lawn Irrigation-Residential	Cover 1 trip	50.00
Lawn Irrigation-Commercial (Multi)		50.00
Mechanical Permit-Residential	New Construction	150.00
	Remodel/Addition	100.00
Mechanical permit-Commercial	New Construction	1% of Job Value/Minimum 250.00
	Remodel/Addition	1% of Job Value/Minimum 125.00

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Plan Check fee (65% of commercial mechanical permit)		65% of Bldg Permit fee (Non-Refundable)
Moving Structure Permit		105.00
Moving Structure Permit Site Inspection		105.00
Mobile Home Tie Down		75.00
Mobile Home Water Hookup	1.25 hours	50.00
Plumbing permit- Residential/Single Family	New Construction	150.00
	Remodel/Addition	100.00
Plumbing permit- Commercial	New Construction	1% of Job Value/Minimum 250.00
	Remodel/Addition	1% of Job Value/Minimum 125.00
Plan Check Fee - Commercial Plumbing Permits		50% of Commercial Plumbing Permit - 5 or fewer fixtures
Public Sidewalk Panels-Broken		Min \$1,000/Max \$3,000
ReInspection Fees		80.00 per trip
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	105.00
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule
Re-Siding Permit	Cover 2 trips	105.00
Replacement Windows (Residential)	City Required pre-inspection	105.00
Septic System Permit-Residential		175.00
Septic System Permit-Commercial		250.00
Septic System Repair -Residential/Commercial		100.00
Septic Tank Installation Permit-Residential		175.00
Service Availability Charge (SAC)	[current MCES rates]	2,485.00
Septic Tank Pumping Permit		15.00
Sewer permit (Utility Connection)-Residential		50.00
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00
Site Evaluation Fee		80.00
State Surcharge	Applies to all permit types	1.00
	Per State of Minnesota Fee Schedule	
Swimming pool permit		105.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		50.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	50.00
Water Availability Charge (WAC) - per address	based on national/local construction cost index 6/22 3.3%	1,481.00
Water Softener Permit-Residential		50.00

SERVICE OR LICENSE	SPECIAL NOTES	2023 Adopted
Water permit (Utility Connection)-Residential		50.00
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00
Business		
Administrative Fee - Process Returned Business Permits		25.00
Business Registration Certificate (BRC)	Original Application	30.00
Contractor License	All Contractors	50.00
Garbage & refuse hauler		50.00
License Late Fee		15% of license fee/month
Massage Establishment		100.00/annual
Massage Establishment Owner/Manager Background Check Fee		50.00
Massage Therapist		50.00/annual
Massage Therapist Background Check Fee		35.00
Mobile Food Unit (Food Truck) - 90 Day License		80.00
Mobile Food Unit (Food Truck) - Annual License	Thru December 31 of calendar year	100.00
Pawn broker/Precious Metals		4,000.00
APS Automated Pawn Rate/Fee		2879.00
Pawn broker investigation fee	in-state investigation	500.00
	out-of-state investigation	1,500.00
Residential Rental - Multifamily	3-Year License	400.00/building
Residential Rental - Single Family/Townhome	3-Year License	25.00/unit
Second Hand Dealer		2,000.00
Second Hand Dealer investigation fee	in-state investigation	500.00
	out-of-state investigation	1,500.00
Transient merchant/peddler/solicitor		100 + 35 per person backgrounded
City Financing		
Interest rate charge - non-bonded programs		US Treas. rate + 2 points
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points
Equipment Chargeback		
All Equipment Rental		Per FEMA Schedule + Staffing
Public Works Maintenance Worker		2.30 x wage/hr.
Portable Toilet		Actual Cost
Facility Use		
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement
Concession stand/pavilion/shelter- per day/event- residents		See Facility Use & Rental Policy
Concession stand pavilion/shelter- per day/event - non-res.		See Facility Use & Rental Policy
Softball/baseball field maintenance - youth teams		40.00/game
Football field maintenance - youth teams		
Large Fields		75.00/week
Soccer & Lacrosse field maintenance - youth teams		
Full Size (Large Field)		75.00/week
1/2 Size (Medium Field)		60.00/week

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Small Field		40.00/week
Field Layout Field-Soccer, Football, Lacrosse		300.00
Tennis court - non-residents		20.00
Lighted ballfield Deposit Fee		100.00/individual
Lighted ballfield - residents		45.00/Per 3 hours and then 15.00/Each Additional hour
Lighted ballfield - non-residents		60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights
Light - Used By ARAA		Actual Cost
General Field Use - Residents (football, soccer, softball,baseball)		45.00/Per 3 hours minimum and then 15.00/Each Additional hour
General Field Use - Non-Residents (football, soccer, softball,baseball)		105.00/Per 3 hours minimum and then 20.00/Each Additional hour
Athletic Field Marking Paint - ARAA		Actual Cost
Pact School Field Maintenance @ The Draw	Annual General Maintenance Fee	630.00
Pact School Field Maintenance @ Central Park	Annual General Maintenance Fee	630.00
Municipal Center Room Rental - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
Coffee for Meetings		5.00/pot
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
Miscellaneous		
Cemetery Plot (Trott Brook Cemetery)		900.00
Cemetery Plot Perpetual Care		400.00
Comp Plan CD		10.00
City Information-CD Format		10.00/disc
Kennel License (Administrative)	4th Dog on Property	200.00
Non-Traditional Animal License		200.00
Maps - City (28X 24)		5.00
Maps - Zoning (28 X 34)		15.00
Maps - Zoning/Address (34 X 44)		25.00
Maps-Zoning or Comp Plan (11 X 17)		6.00
Maps - Plat		10.00
Maps - Topo aerials per half section		20.00

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Maps- Parks & Trails 11 X 17)		6.00
Maps - Parks & Trails (36 X 24)		15.00
Maps-Large Ward/Precinct	With Addresses	25.00
Notary Fee	State Statute	5.00
Photo copies - one-sided/duplexed	Up to 100 pages; over 100 pages plus staff time	0.25
Political office filing fee	State Statute	5.00
Public hearing publications		At City Cost
Returned check		35.00
Reissued Check Fee		15.00
Special assessment search		30.00
Planning and Zoning		
Comp Plan Escrow		1,000.00
Conditional use escrow minimum		1,000.00
Dock permit		25.00
Easement Encroachment Agreements		500.00
Environmental Assessment (EAW, EIS, AUAR) Escrow		3000.00
Grading Permit		200.00
Home Occupation Permit		250.00
Home Occupation Permit Escrow		1000.00
Industrial Revenue Bond - application		200.00
Industrial Revenue Bond - escrow		1,000.00
Interim Use Permit Escrow - Minimum		600.00
Land Use Application Fee		500.00
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	4,500.00/dwelling unit
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	7.5% Discount/\$4,163.00
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	15% Discount/\$3,825.00
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		5,100.00/acre
Park Dedication - Cash Contribution: Industrial		4,375.00/acre
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land
	3.1 - 5.0 dwelling units per acre	15% of land
	5.1 + dwelling units per acre	Add .5% for each over 5
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area
		2,800.00/dwelling unit
Trail Development Fee - Cash Contribution: Residential Unit		1,500.00/dwelling unit
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		1,300.00/acre
Approval/Recording of Deeds:		
Abstract Property		County Fee+10.00/staff Time
Torrens Property		County Fee+10.00/staff Time
Rezoning escrow		1000.00
Sign permit - permanent		100.00

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Sign permit - temporary		25.00
Site plan review escrow		1000.00
Special Council, HRA or Commission meeting fee		350.00
Temporary Structure escrow	(not construction trailers, not hoop tents)	2000.00
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit
Vacation of easement escrow		1000.00
Variance escrow		500.00
Zoning Letter		100.00
Zoning Permit		25.00
Zoning Verification Signature for State Licensing (dealer's license)		25.00
Platting or Subdividing		
Address Charge		175.00
Administrative (interior lot lines) escrow		500.00
Major Subdivision escrow		2,000.00
Minor subdivision escrow		2000.00
Registered land survey escrow		2000.00
Professional Services		
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	contractor bill + 3%
Attorney - municipal		At City cost
Attorney - non-municipal		At City cost
City Staff Services		2.30 x wage/hr.
Plan Review - Anoka County Highway Improvement Projects		150.00
Police Officer	\$93/Avg Wage & Gas, Car, Liab	107.00/hr
Other professional /staff services		2.30 x wage/hr.
Public Safety		
Alarms: False (3rd offense)	In a Calendar Year	75.00
Alarms: False (4th offense)	In a Calendar Year	150.00
Alarms: False (5th offense)	In a Calendar Year	225.00
Alarms: False (6th offense)	In a Calendar Year	300.00
ATV/Golf Cart Permit		10.00
Body Warn Camera Footage		35.00 per half hour/minimum \$35.00
Car Seat Check -Non-Resident only		25.00
Clandestine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)
Copies: Audio/Video CD/DVD		20.00
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page
Copies: Statistical Summary Reports		5.00
Dangerous Dog License		500.00
Dog Impoundment fee		125.00+board
Dog Impoundment fee - If Non Licensed		145.00 +board
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board

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Fire Prevention:		
Fire Suppression Fees:		
Permit		Valuation based/1997 UBC Fee Table 1-A
		Minimum of 23.50
Plan Review		65% of permit fee
		5.00 Minimum State Surcharge
Fire Alarm Fees:		
Permit		Valuation based/1997 UBC Fee Table 1-A
		Minimum of 23.50
Plan Review		65% of permit fee
		5.00 Minimum State Surcharge
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent
Aboveground Tank Storage		100.00/per tank
Underground Tank Storage		100.00/per tank
Fuel Tank Storage Removal		100.00/per tank
Daycare Inspection Fee		50.00
Permit Re-Inspection Fee		50.00
Fireworks/Pyrotechnic Display Permit		200.00
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00
Fireworks-Retail Sale Permit-All other retailers		100.00
Double Permit Fee		2 x normal permit fee
Lock Box Fee:		
Surface Mount		Per Vendor Pricing
Recessed Box		Per Vendor Pricing
All Others		Actual cost + 10% Admin fee
Fire Code Re-Inspection Fee		140.00
Gas Line Hit By Contractors	Effective 4-1-10	300.00
Open Burn Permits:		
Open burn permit application	Residential	25.00
Open burn permit fire suppression escrow		500.00
Open burn permit fire suppression services		300.00/hr. - min 300.00
Illegal Burning	Effective 4-1-10	200.00
Subsequent Site Evaluations		45.00/visit
Fire Service Fee:		
Disaster Assistance		300.00/hr. per truck
Ordinance Violations		300.00/hr.
Victim Service Fee		300.00/hr. per truck
Letter of Good Standing		10.00
Photo CD		20.00/cd
Photo Electronical Transfers		10.00/transmission
Photo Reprints		5.00 min chg + 1.00/print

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Vehicle Lockout		20.00
Vehicle Storage		10.00/day
Reimbursements		
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.655/mile
Right-of-Way		
Permit Fee - Boring/Open Trench		95.00+15.00/Driveway, 20.00/Road Closing + \$10,000 Bond per mile
Boulevard Tree Replacement		900.00/Tree
Permit Fee - Overhead		95.00\+.05/linear foot
Street and Traffic Charges		
Developer contribution: street and/or traffic signs (each)	City Installed	245.00
Bituminous Paving/Patching		38.00/sq yard
Culverts		Price + Tax
Road Improvement Assessment	Per Special Assessment Policy	Per Policy
Sidewalk Panel Removal and Replacement Escrow		2500.00
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	FEMA Rates
Traffic Sign Replacement (each)		245.00
Tobacco		
Cigarette Sales (vending and over-the counter)		250.00
Cigarette Sales with age verification technology		150.00
E-Cigarette Sales		250.00
E-Cigarette Sales with age verification technology		150.00
UTILITY RATES		
Assessment Charge for Unpaid Items Assessed	Administration fee	35.00/account
Interest Rate on Unpaid Items Assessed	Based on 1-Year Treasury + 2 Points	6.00%
Penalty/late payment	Past due on current billing	10%
Recycling Rates		
Residential Curb-side Program fee/qtr	Per Ace Contract	11.94/qtr
Sewer Rates		
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	83.48
Multi-family(apt) & commercial usage fee/qtr		83.48+3.48/1000 gal. in excess of 20,000 gal.
Connection charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	1,349.00
Connection charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	4,063.00
Lateral Benefit Charges: Residential	based on national/local construction cost index 6/22 3.3%	5,418.00
Lateral Benefit Charges: Commercial	based on national/local construction cost index 6/22 3.3%	8,920.00
Street Lights		

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Developer contribution:		
installation of Cobra street light		Per Connexus Energy Fee Schedule
traditionaire subdivision street light (w/100 ft of wire)		Developer Installed
New ROW COR Lights		Per Connexus Energy Fee Schedule
street light O & M 3 year @ \$98/year		294/light
Residential billing:		
urban subdivision street light rate per lot (>7/92)		9.01/qtr
rural subdivision street light rate per lot		14.85/qtr
priority street light rate per residential/apartment/ lot		1.37/qtr
Storm Water Management Rates		
Residential		15.95/qtr
Commercial		63.80/REU/qtr
Trunk charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	534.00
Trunk charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	5,321.00
Water Rates		
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	43.20
Quarterly Rate Structure	Conservation Rates	\$47.52 Minimum
		\$3.26 per 1,000 for 15,001-25,000
		\$3.36 per 1,000 for 25,001-40,000
		\$3.60 per 1,000 for 40,001-60,000
		\$3.85 per 1,000 for 60,001-99,000
		\$4.26 per 1,000 for 99,001-201,000
		\$5.09 per 1,000 for 201,001 and above
Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day No Sprinkling between 10 am-8:00 pm	
First Violation		Written Warning & Registered Letter
Second Violation		50.00
Third Violation		100.00
Fourth Violation		150.00
Meter Replacement Admin Fee for Non-Compliance		100.00/qtr
Installation of meter w/remote (Res & Commercial)		150.00
5/8" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	305.00
1" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	510.00
1 1/2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	1,005.00
1 1/2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	1,090.00

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2" T10 Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	1,250.00
2" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	1,310.00
2" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	2,670.00
3" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	3,500.00
3" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	3,750.00
4" Mach 10 - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	4,700.00
4" Compound Domestic Meter - Radio Read System	Subject to change based on price increases: Will always be cost plus 5%	4,900.00
Other than Meters Noted Above		Cost plus 5%
Water shut off at Curbstop		100.00
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00
Townhouse Irrigation Meter Winterization		150.00
Broken Hydrant Replacement - Summer		600.00
Broken Hydrant Replacement - Winter		850.00
Connection charge/res. equivalent	based on national/local construction cost index 6/22 3.3%	2,009.00
Connection charge/acre comm./ind.	based on national/local construction cost index 6/22 3.3%	7,343.00
Lateral Benefit Charges: Residential	based on national/local construction cost index 6/22 3.3%	6,954.00
Lateral Benefit Charges: Commercial	based on national/local construction cost index 6/22 3.3%	7,781.00