

Fall 2011/Winter 2012

Dear Applicant:

Thank you for your interest in serving on one of the city of Ramsey's boards or commissions.

Ramsey's boards and commissions include:

- Economic Development Authority
- Environmental Policy Board
- Board of Administrative Hearings
- Park and Recreation Commission
- Planning Commission/Board of Adjustment

At this time the City is accepting applications for all of its boards and commissions. New terms begin on April 1, 2012 and are typically four year terms, with the exception of the Economic Development Authority which has six year terms.

Nothing more than an interest in the community and the ability to commit your time is required. Serving on a board or commission is an excellent way to meet other residents and to contribute in a very meaningful way to your community.

To be considered for a seat on the board or commission of your choosing, please submit the enclosed application to:

City of Ramsey
Human Resources
7550 Sunwood Drive NW
Ramsey, MN 55303.

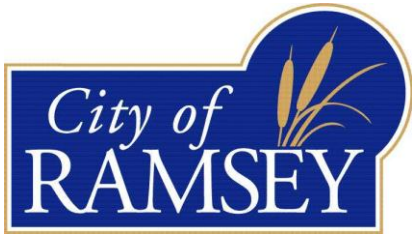
Applications can also be emailed to clasher@ci.ramsey.mn.us or faxed to 763-576-4386.

Boards and commissions seats are open until filled; however, the first review of applications will occur on February 15, 2012. Please feel free to include a resume with your application; however, please note that a resume will not be accepted in lieu of a completed City application. Thank you once again for your interest in serving the city of Ramsey.

Sincerely,

A handwritten signature in black ink that reads "Colleen Lasher". The signature is written in a cursive, flowing style.

Colleen Lasher
Human Resources Representative



**City of Ramsey
Application for Appointment
to City Boards and Commissions**

_____ Economic Development Authority _____ Park and Recreation Commission
_____ Environmental Policy Board _____ Planning Commission/Board of Adjustment
_____ Board of Administrative Hearings

At this time the City is accepting applications for all of its boards and commissions. Please rank your level of interest in the space above by placing a number one (1) for your first choice and number two (2) for your second choice, etc.

PERSONAL INFORMATION

Name:

Home Telephone:

Cellular:

Home Address:

Email Address:

How long have you been a resident of Ramsey? years

Property owned in Ramsey (other than residence):

Employment

Present Employer:

Position Title:

Work Phone:

Educational Background

Name	Diploma/ Degree	Major/Area of Study
High School		
College/Trade		
Other		

List any government, service organization, or professional activities which you have been or are currently involved in:

Please briefly state why you want to serve on a City board or commission:

List any special background, strengths, or abilities you would bring to a board or commission:

Briefly describe the strengths of Ramsey today:

Briefly describe the weaknesses of Ramsey today:

Briefly describe Ramsey as you believe it should be 10 years from now:

List any specific goals and/or objectives you visualize for the City:

Have you ever served on a board or commission? Yes, I have / No, I have not. If so, please indicate which board or commission you served on, the dates you served and the City you served for.

If you have served on a board or commission in the past, what was the most important accomplishment of the board or commission during your term of office?

What would you like to see the board or commission accomplish during the next two years?

List any issues that may cause conflicts of interest between civic responsibility and personal/professional interests:

Commissioners spend from three to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings.

Can you meet this time commitment: Yes I can. No I can't.

Are there any evenings you would not be available for meetings? Please describe:

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Signature

Date:

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies and may not include interviews with all candidates. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission:

If, due to a disability, you need assistance completing an application or if you anticipate that you will need assistance in the selection process, please notify the Human Resources at 763-576-4301 (763-427-8591 TDD)

**Return completed application to: Human Resources
Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303**

Applications can also be emailed to Colleen Lasher at clasher@ci.ramsey.mn.us or faxed to 763-576-4386.

Data Practices Advisory Minnesota Statute 13.601, Subdivision 3, states that the following data about applicants for appointment to a public body are public: name; city of residence; education and training; employment history; volunteer work; awards and honors; and, prior government service. If an individual is appointed to a public body, the following additional data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

You are not legally required to supply the information requested in this application. However, if you do not supply the requested information, the City may be unable to adequately evaluate your suitability for service, which may reduce your chances for appointment to a City board or commission.