

**CITY OF RAMSEY
2020 APPLICATION FOR
SECOND HAND GOODS DEALER LICENSE**

Application is hereby submitted for a second hand goods dealer license within the City of Ramsey, in accordance with the Ordinances of said city regulating the same. Please allow up to 30 business days to process application. Business licenses are issued upon approval by City Council. Incomplete applications will not be accepted. Refer to City Code [Chapter 26, Article XV](#) for ordinance details.

Enclose with this notarized application:

- License fee of \$2,000
- Completed and signed “background check authorization” form and color copy of driver’s license
- Fee for background check: \$500 (in-state)
- Certificate of workers’ comp insurance (if applicable)
- Certificate of liability insurance with City of Ramsey listed as certificate holder
- Copy of property tax statement verifying tax status where business is to be located

1. **FULL** Name of Business: _____
2. Address of the premises to be licensed: _____
3. Business Phone Number(s): _____
4. Minnesota Tax Identification No. _____
5. Federal Tax identification No. _____
6. Manager or Owner’s **FULL** Name: _____
Last First Middle Name
7. Manager or Owner’s Date of Birth: _____
8. Manager or Owner’s Place of Birth: _____

If Applicant is different from Manager/Owner, please fill out O’s 9 through 15

9. Applicant’s **Full** Name: _____
Last First Middle Name
10. Applicant’s Phone Number(s): ____ () ____ () _____
11. Applicant’s Email Address: _____
12. Applicant’s Address: _____
13. Applicant’s Date of Birth: _____
14. Applicant’s Place of Birth: _____
15. Applicant’s Position with Company: _____
16. Name of Owner of Premises: (If different from applicant): _____
17. Address of Owner of Premises: (If different from applicant) _____
18. Owner’s Phone Number(s): (If different from applicant) ____ () ____ () _____

19. If partnership, state names and addresses of all partners. Include a copy of the Partnership Agreement.

20. If corporation, state names and addresses of all officers and directors. Include a copy of the Articles of incorporation and Secretary of State's Certificate of Good Standing.

No other persons than those named in this application have any interest in the management and control of such business.

21. Brief description of nature of business and goods to be received/sold:

22. Business Hours of Operation (*allowed Mon-Sat 7am-9pm per city code*): _____

23. Source of supply of goods or property proposed to be sold:

24. Other communities where licenses are or have been held:

25. Has applicant been convicted of a crime (other than a traffic violation) within the last five (5) years?

Yes: ____ No: ____ If Yes, list offense(s) with dates & locations:

26. List the names and addresses of three (3) persons, residents of the State of Minnesota of good moral character, not related to the applicant or financially interested in the licensee's premises who may be referred as to applicants character:

1. _____
2. _____
3. _____

27. Do you reside in Ramsey and have your home as a base for your business? Yes: ____ No: ____

28. If yes, what is the present zoning of the property? _____

- This application shall be accompanied by a statement indicating the amount of investment the Applicant has in the business, building, premises, fixtures, furniture, stock in trade, etc. and proof of source of such money.
- In order to permit the verification of the information required by City Code, any person required to submit information as herein set forth shall not engage in the business of second hand goods dealer as described in the City Code until seven (7) days have elapsed after submitting the application. Licenses are good for one year and must be renewed each year. The license period ends December 31 of each year and may be prorated. The initial application/investigation fee and the annual second hand goods dealer **LICENSE FEE OF \$2,000** shall be paid at the time of application.

DATA PRACTICES ADVISORY: *The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.*

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature: _____

Date: _____

Subscribed and sworn to before me, a notary public, on this ____ day of _____, 20_____

NOTARY PUBLIC

My Commission expires: _____

Return completed application and requested information along with the fee to:

***City of Ramsey
 Attn: Business Licenses
 7550 Sunwood Drive NW
 Ramsey, MN 55303***

Make check or money order payable to "City of Ramsey". VISA, MasterCard, Discover accepted.

This license will expire on December 31, 2020

Findings by Ramsey Police Department:

CITY OF RAMSEY

TENNESSEN WARNING

In connection with your request for a license, the City of Ramsey has asked that you provide information about yourself which is classified as either *private or confidential* by the Minnesota Government Data Practices Act (M.S.A. 13.04). Accordingly, the City is required to inform you of the following:

1. The private or confidential information requested includes, but may not necessarily be limited to, the following: *Your social security number or Minnesota business identification number.*
2. The purpose and intended use of the information requested is: *To comply with Minnesota Statutes, Section 270.72.*
3. You are required to supply the requested information.
4. The known consequences of supplying the requested information are as follows: *Loss or denial of the requested license if you owe the State of Minnesota delinquent taxes, penalties or interest.*
5. The known consequences of refusing to supply the requested information is: *Your request for a license cannot be processed.*
6. The following persons and entities are authorized by law to receive the information if provided: *State of Minnesota - Department of Revenue and other government agencies as provided by law.*

The undersigned, by signing this notice, acknowledges that he/she has read and understood the contents of this notice.

Date

Signature of Applicant

Print Name

Form SP:C1
LICENSE APPLICANT:

Pursuant to Minnesota Statute 270.72 Tax Clearance; Issuance of Licenses, the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security Number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal, or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest.
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service.
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

Please supply the following information and return along with your application to the agency issuing the license.

DO NOT RETURN TO THE DEPARTMENT OF REVENUE.

License being applied for or renewed: Second Hand Goods Dealer

Licensing Authority: City of Ramsey

License Renewal Date: _____

1. PERSONAL INFORMATION (if applicable):

Applicant's Name: _____

Applicant's Address: _____

City	State	ZIP
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2. BUSINESS INFORMATION (Local store information):

Business Name: _____

Business Address: _____

City	State	ZIP
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Local Store Contact: _____

Name (Owner/Manager)	Phone No.
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Minnesota Tax Identification No.: _____

(If a MN Tax ID number is not required, please explain on the reverse side)

Federal Tax Identification No.: _____

3. CORPORATION INFORMATION (if applicable)

Corporation Name: _____

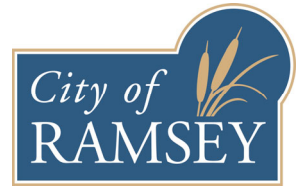
Corporation Address: _____

City	State	ZIP
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Corporation Contact: _____

Name	Phone No.
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Signature	Position (Officer, Partner, etc.)	Date
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**CITY OF RAMSEY
REQUEST FOR BACKGROUND CHECK INFORMATION**

DATA PRIVACY ADVISORY: The data supplied on this form will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant, to contact the applicant if additional information is required and to determine if the applicant meets all ordinance requirements.

INFORMATION TO BE USED FOR BUSINESS LICENSE PROCESSING ONLY

Ramsey Police Department Records Division

Please Print – All Fields Must Be Completed (Enter “N/A” if not applicable)

Type of License Applied For: _____

Business Name: _____

Business Address: _____

Applicant Information:

Driver's license, State ID, or Military ID Number (*attach copy*): _____

Name: _____ Date of Birth: _____
First Middle Last

Phone(*daytime*): _____ Sex: _____ Race: _____

Address: _____
Street City State Zip Code

Other Names Used (*in past 5 years*): _____

Other Addresses (*in past 5 years*): _____
(Attach separate sheet if necessary)

I, the undersigned, do hereby authorize the RAMSEY POLICE DEPARTMENT to disclose all criminal history record information for the purpose of licensing with the City of Ramsey. This authorization shall be valid for one year from the date of my signature.

Applicant Signature _____ *Date*

FOR OFFICE USE ONLY

Checks: Criminal History Local Police Records

Comments: _____

Application Processed by: _____ Date: _____